

Curriculum Vitae

Nancy A. Williams, RN, BSN, MSN-Ed
11034 Landon Way Hampton, Ga. 30228
Office: 678-891-3648 Cell: 770-331-8648
Email: nwilliams116@gsu.edu

EDUCATION

<u>Date</u>	<u>Degree</u>	<u>Institution</u>	<u>Major</u>
August 2014	MSN-Ed	Chamberlain College of Nursing Addison, Illinois	Education
March 1998	BSN	Troy State University Troy, Alabama (Montgomery Campus)	Nursing
May 1989	ADN	Troy State University Troy, Alabama (Montgomery Campus)	Nursing

LICENSE AND CERTIFICATIONS

1999-Present Registered Nurse, Georgia, License Number: RN144384 eNLC
1997-Present -Basic Life Support (BLS) Instructor

ACADEMIC/TEACHING EXPERIENCE

Nursing Instructor, Georgia State University/Perimeter College, Clarkston, GA 2017 to Present

- Course Facilitator and Lecturer in the Capstone Course: Advanced Concepts of Nursing (Nurs2928), fall 2018 to Present.
- Course Facilitator and Lecture in Bridge to Professional Nurse Course (Nurs1926) summer 2019 to present.
- Nursing Instructor Advanced Concepts of Nursing (Nurs2928) spring 2017-Spring 2018.
- Developed and Lectured on topics for multisystem concepts, Role Transition, Delegation, Endocrine disorders, and Disaster to a range of 50-130 students per semester, for fall 2017, spring & fall 2018, & 2019 in Nurs2928.
- Lectured on burns and neurological disorders for Nurs2928, spring 2018.
- Facilitated Bridge to Professional Nursing Course (Nurs1926), summer 2019.
- Developed and lectured to bridge students on endocrine, musculoskeletal, and integumentary systems, along with physical assessment, summer 2019.
- Supervised the completion of required documents for courses assigned at the beginning of each semester. (2018-present)
- Guided students in achieving desired outcomes in the clinical setting.

- Constructed and delivered course content based on established Student Learning Outcomes.
- Organized and facilitated monthly course meetings
- Developed course calendar with input from course team members.
- Created and executed unit and standardized exams to students within the course.
- Analyzed student complaints/issues related to course/clinical environment and mediated for resolution of problems at the course level.
- Developed an orientation process with resources for new adjunct clinical faculty to establish consistency all clinical requirements.
- Revised course syllabus to meet program requirements and post syllabus in icollege.
- Directed all communication related to course changes/ and or updates for students through icollege.
- Summarized and analyzed all methods of evaluation, including standardized exams for the course.
- Posted final course grades in GoSolar
- Created and submitted End of Course Summary per submission date.
- Actively participated in nursing departmental committees; Admission & Progression and Program Evaluation committees from spring 2017 to spring 2019 and Test and Technology committee, spring 2018.
- Currently serve as chairperson of curriculum committee for the nursing department, spring 2020.

PROFESSIONAL EXPERIENCES

Nurse Aide Evaluator, NACES Plus Foundation, Inc. Austin, Texas. (2015-2017).

- Proctored written/oral examination for students seeking certification as a Nursing Assistant.
- Administered skills testing exam in accordance to policies and procedures provided by Pearson VUE and the Nurse Aide Competency Evaluation Service (NACES) in the state of Georgia.
- Completed required documentation post written and skills testing in a timely manner.
- Maintained test security and reported breaches to test security to Pearson VUE.
- Attended NACES clinical updates as mandated.
- Prepared testing site/environment for written and skill examinations.
- Complied with all disability guidelines related to testing.

Interim Director of Telehealth, Amedisys, Inc. College Park, Ga. (2016-2017)

- Developed the first telehealth official training module for the organization.
- Educated and trained staff regarding telehealth procedure and implementation via live classes and WebEx platform.
- Educated home health staff on the importance of quality, client education, and engagement, related to telehealth usage.
- Provided management and oversight for 14 tele-triage nurses across 7 different states
- Coordinated the scheduled triage monitoring for more than 1600 clients daily.

- Coordinated and performed quarterly BLS classes for home health staff.

Staff Nurse, Amedisys, Inc. College Park, Georgia (2010 to 2019)

- Served as clinical preceptor for home health agency on a PRN basis.
- Performed supervisory and clinical onsite visits for field staff.
- Completed client admission visits and initiated the plan of care.
- Provided staff education and competency validation as needed for Home Health Aides, License Practical Nurses and Registered nurses.
- Participated in client care conferences in effort to enhance care coordination and communication.
- Initiated and set-up telehealth equipment as a tool to decrease hospital readmission rates.
- Completed documentation according to organization policy and procedures.
- Participated in performance improvement meeting as requested by the Director of Operations.

Regional Telehealth Nurse Educator, Amedisys, Inc. Corporate, Georgia. (2010-2016)

- Provided telehealth training in live sessions and via WebEx to employees in assigned agencies across 35 states.
- Educated and trained staff on the importance of effective daily telephone triage.
- Demonstrated and evaluated telephone etiquette and effective listening skills to triage staff.
- Performed education to clients while promoting self-management and medication adherence.
- Analyzed work flow processes for efficiency and effectiveness of client care.
- Provided telephonic instruction to clients/caregivers on topics related to specific diseases/ illnesses, and performed medication teaching.
- Coordinated and performed quarterly BLS classes for home health staff.

Director of Operations, Amedisys, Inc. College Park, Georgia. (2005-2010)

- Maintained agency's compliance with state and federal regulation, laws, policies and procedures
- Educated staff regarding states, federal and JACHO rules regulations
- Supervised job performance for sixty professional and administrative personnel.
- Empowered others through peer mentoring and shared responsibility to encourage a deep sense of commitment and ownership to job.
- Provided recruitment, hiring, and orientation of new staff.

Clinical Nurse Manager, Health-field Home Health, Atlanta, Georgia (2004-2005)

- Provided oversight of day-to-day operation for a team of 10-20 staff members
- Conducted chart audit on all new admissions for accuracy of diagnosis sequencing
- Performed employee onsite-visit and annual staff evaluations

- Facilitated care team conference to discuss collaborative care among disciplines for assigned clients.
- Coordinated home health services between agency and referring institutions.
- Assisted staff educator with BLS classes.

91C Course Instructor (Military Title for License Practical Nurse [LPN] Course) 1207th USAR Hospital, Fort Benning, Georgia (2000-2004)

- Provided theory and clinical instruction for students attending the 91C Course.
- Performed in-service for continuing education courses according to Alabama Board of Nursing guidelines.
- Conducted monthly BLS classes for Army Reserve Unit Members.

SELECTED PUBLICATIONS

Epps, F., Hiedbreder V., Alexander, K, Tomlinson, A., Freeman, V. & Williams N. (2020) *A dementia-friendly church: How can the African American church support families affected by dementia.* Sage Journal, 1-14.

CONFERENCE PRESENTATIONS

LePage, M, Buchholz, S. & Williams, N. (2019). *Where OH Where Does Pharmacology Go* Presented Poster Presentation at Georgia Association for Nursing Education (GANE) 2019. Pine Mountain GA.

Williams, N. (2016). Heart Failure Best Practices. Topic “Beyond Just the Technology” Session presented at the American Telehealth Association (ATA) Conference, Minneapolis Minnesota.

PROFESSIONAL PRESENTATIONS

Williams, N. (2017). “Microvascular Complications of Diabetes.” Presented at Georgia State University Perimeter College School of Nursing, Clarkston GA.

Williams, N. (2014). “Telehealth usage in decreasing hospital readmissions in Renal Patients.” Presented at Emory Hospital, Atlanta GA.

HONORS & AWARDS

Certificate of Appreciation from Nurses Christian Fellowship /InterVarsity for 2018-2019 academic year.

Recipient of the Golden Key Award for Amedisys, Inc. Georgia 1st Quarter (2006)

Certificate of appreciation from Present W. George Bush Sr. for contribution to military service (2005)

Presented with the Army Retired Soldier Pin (2005)

Recipient of the American Business Women's Association (ABWA) Associate of the year (2003)

Received the Army Achievement Medal from the Secretary of the Army (October, 2001)

Received the Army Commendation Medal by from Secretary of the Army (August, 2000)

PROFESSIONAL AFFILIATIONS

Member, American Nurses Association (2010-present)

Member, Georgia State Nurses Association (2010-present)

Member, Nurses Christian Fellowship (2017-present) and Serve as faculty advisor for Perimeter College student's organization of NCF since 2018.

Georgia Association for Nursing Education (GANE) Member and serve on the program planning committee (2018-present). Served as room monitor at 2018 GANE conference.

Lifetime Member, Reserve officer Association

PROFESSIONAL DEVELOPMENT

College/Campus Meeting

- Attended faculty retreat 2017, 2018, 2019, 2020.
- Attended Perimeter College Campus Faculty meeting 2018, 2019.
- Attended the Georgia State University Atlanta and Perimeter combine faculty meeting, Nov. 2018, Dec. 2019.

Certification

- Trained and certified as American Heart Association BLS Instructor (2009- present)

Conferences

- Attended Live Webinar hosted by Nurse Tim. Certified Nurse Educator Prep Course. Georgia State University, Atlanta, Ga, October 2019.
- Georgia Association for Nursing Education (GANE) Annual Conferences, Jekyll Island, GA, 2018; Pine Mountain, GA, 2019.

Workshops

- Completed the Green Zone Training presented by Georgia State University Military Outreach. September 2020.
- Completed the Certified Nurse Educator Prep Course at Georgia State University hosted by NurseTim. October 23, 2019.
- Attended workshop, The Practice of Internationalizing the Nursing Curriculum, Clayton State University, Morrow, GA. September 2019.
- Attended workshop “Application of the Passy-Muir Swallowing and Speaking Valve” September 2018.
- Attended workshop “Creating Quality of Life after Diagnosis Alzheimer’s” August 2018.
- Attended workshop “Diabetes Education for Clinical Support Staff”. Offered by Grady Hospital. Atlanta, GA. June 2018
- Completed Six-week faculty development course on Emotional Intelligence. Offered by Center for Excellence in Teaching and Learning (CETL). April 2018.
- Completed course on Mastering Assessments offered by Center for Excellence in Teaching and Learning (CETL). Clarkston, GA. September 2017
- Completed Course provided by the National Council of State Board of Nursing “Test Development & Item Writing”. July 2017.
- Completed over 20 continuing education hours to enhance learning and improve teaching strategies. Courses offered through Nurse-Tim for new faculty. Spring 2017.

CAMPUS AND COMMUNITY INVOLVEMENT

- Attended Georgia State University Instructors “An Evening of Technology” January 2020.
- Coordinated and serve as Faculty Advisor to Nurses Christian Fellowship student’s organization. 2018 to present.
- Represented the nursing department for the Clarkston Open House in October 2019.
- Participated in Bi-annual Nursing Pinning Ceremonies, spring & fall 2017, spring 2018, spring & fall 2019.
- Participated in Georgia State University Perimeter College graduation ceremonies, spring & fall 2017, spring 2018, and spring and fall 2019.
- Chaired and serve as leader for the Greeter’s Ministry of Rising Star Baptist Church since 2008.
- Collaborates with the Alzheimer’s Fund Raising Committee to raise funds in hopes of finding a cure. Montgomery, AL since 2015.
- Participated annually in a community event “Dissipating Disparities, Inc. (DDI) Annual Community Expo and Free Health Fair”, held in Thomaston Georgia. September, 2017, 2018, & 2019.