



FACULTY INTERVIEW CHECKLIST

Please circle your answer:

NOT ADEQUATE GOOD SUPERIOR

Name

1 2 3 4 5

I. PREPARATION & QUALIFICATION FOR TEACHING THIS COURSE

- | | | | | | |
|--|---|---|---|---|---|
| 1) Briefly review your academic training and professional experience which qualify you for this position. What would you say has been your most successful teaching experience? Your least successful? | 1 | 2 | 3 | 4 | 5 |
| 2) What specific qualities do you bring to the classroom? (Review transcripts, resume, etc.) | 1 | 2 | 3 | 4 | 5 |

Comments:

II. COMMITMENT TO TEACHING & LEARNING

- | | | | | | |
|---|---|---|---|---|---|
| 3) Why are you interested in working at Perimeter College? | 1 | 2 | 3 | 4 | 5 |
| 4) Instructors at Perimeter College are evaluated in fall and spring semesters by students. What use could you as the instructor make of this feedback? | 1 | 2 | 3 | 4 | 5 |
| 5) What techniques might you use to motivate your students and also to help retain them at Perimeter College? | 1 | 2 | 3 | 4 | 5 |
| 6) In reference to your classroom style and management, what is your view of the following? Please elaborate. | | | | | |
| a. Handling inappropriate comments or behavior? | 1 | 2 | 3 | 4 | 5 |
| b. Assessing and evaluating your students through means <u>other than</u> test scores? | 1 | 2 | 3 | 4 | 5 |
| c. Promoting critical thinking? | 1 | 2 | 3 | 4 | 5 |
| d. Promoting active learning? | 1 | 2 | 3 | 4 | 5 |
| 7) What is your view on using departmentally developed items such as common source syllabi, objectives, exams, etc.? | 1 | 2 | 3 | 4 | 5 |

(Review resume', reference letters, etc.)

Comments:

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III. PROFESSIONAL INVOLVEMENT

8) How do you keep current in your field?

1 2 3 4 5

(Review resume', application, etc.)

Comments:

IV. COMMUNICATION SKILLS (ORAL & WRITTEN)

Oral communications – Evaluate questions 1 – 8

1 2 3 4 5

Written – Short writing sample required
(Topic determined by interviewer)

Comments:

M A N D A T O R Y Q U E S T I O N S

1. Are you authorized to work lawfully in the United States for Georgia State University?
2. Will you now or in the future require Georgia State University to sponsor you for employment-based visa status?
3. Have you ever held a tenure track appointment? If yes, where and for how long?

Signature of Interviewer

Date

Revised 09-18