

15 June 2022

Dear Colleagues,

This is the first of four weekly messages to provide updates on changes to our Perimeter College faculty annual evaluation and other faculty review processes that are required by policy changes from the Board of Regents.

Last fall, Provost Hensel announced a plan to incorporate these policy changes into the university's overall faculty evaluation and review process through the efforts of four working groups, and Interim Provost Parsons-Pollard followed through on that plan during the past spring, with Perimeter College represented in all four working groups. This process led to the revision of the university's tenure-track (TT) faculty promotion and tenure manual as well as the non-tenure-track (NTT) promotion manual. This revision included changes to the university-wide approach to faculty annual evaluation and other faculty review processes. Both manuals were approved by the University Senate on 24 March and are available through the university's Office of Faculty Affairs site: <https://faculty.gsu.edu/>.

A subcommittee of our college Faculty Affairs Committee is at work this summer to revise our college TT and NTT evaluation, promotion, and tenure handbooks to align with the newly revised university manuals for TT and NTT faculty. The draft revisions of our college handbooks will be available for review and feedback at the end of the summer.

My first message in this series will address changes to our faculty annual evaluation process. Here is the first change to be aware of:

Calendar-Year Annual Evaluations

We will return to calendar-year annual evaluations, and the first calendar-year evaluation will be for the current calendar-year January-December 2022. Here are more points about this change:

- The CY (calendar-year) 2022 evaluation will be completed in early 2023.
- The Spring 2022 semester will be part of two evaluations: the academic-year (AY) 2021-2022 evaluation and the calendar-year (CY) 2022 evaluation.
- The timeline of faculty progress toward promotion and tenure will not be affected by this change. Basic eligibility continues to be based on years served in rank, not number of evaluations completed or number of semesters completed.
- New full-time faculty who start in the Fall 2022 semester will also receive a CY 2022 evaluation even though they will have completed one semester as a full-time faculty member in 2022 and not two semesters. This will be the approach for new faculty going forward as well.
- All colleges within GSU will use the calendar-year evaluation, starting with CY 2022. Previously, some colleges used an academic-year evaluation (as PC and others have been doing), and others used a CY evaluation (as PC had done several years ago). Now all colleges will use a CY evaluation.

Next week, the second message in this series will address the university template for annual evaluations that will be used in all colleges. The content of the messages in this series will be available for future reference at the Perimeter College Faculty Affairs website.

If you have questions, please contact me or your department chair.

Sincerely,

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